

**LONDON BOROUGH OF ENFIELD
FORWARD PLAN OF KEY DECISION LIST NO. 74
FOR THE PERIOD 1 APRIL 2008 TO 31 JULY 2008**



Please note key decisions nos. 2584 – 2599 – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address Stephen.Addison@enfield.gov.uk.

Explanatory Notes

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at democracy.enfield.gov.uk.

Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email democracy@enfield.gov.uk for further information.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 1094 Bycullah Road Estate - Kitchen and Bathroom Renewals. Approval to accept a tender in respect of one contract covering kitchen and bathroom renewals and associated works to various properties on the Bycullah Road Estate including Bycullah Road – Flats, Chase Green Avenue, Elizabeth Avenue – Sheltered and Elizabeth Avenue – Houses to address non-decency. The scheme to be referred to as Bycullah Road Estate – kitchen and bathroom renewals.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Apr 2008</p>	<p>Part 1</p>	<p>Highlands</p>	<p>Residents – meetings/open days with product samples / correspondence re proposals / info. packs / individual surveys by contractor prior to works commencing / feedback and satisfaction surveys on completion [June 05 to completion]. Community Housing Partnership – consultation at meetings / updates [Sept 04 to completion]. Resident Assns – advised of proposed works & updated at meetings. District Housing Office – consulted on proposals / updated at meetings / aid in consultation process [June 05 to completion].</p>	<p>Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk</p>	<p>Project Management Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2065 To approve the Borough-wide Characterization Study and the Criteria for the Designation of Conservation Areas. To approve for public consultation six new proposed conservation areas.	Cabinet Member for Environment and Street Scene	Not before 1st Apr 2008	Part 1	All Wards	Conservation Advisory Group – Draft documents submitted to Members and member organisation for comment [Nov 2006 – Jan 2007] Planning Committee – Draft documents submitted to Members of the Committee for comment [Nov 2006 – Jan 2007]	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk	Draft Borough-wide Characterisation Study and draft Criteria for the Designation of Conservation Areas

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2099 Authority for the Comprehensive Development Initiative (CDI) Phase 1 to proceed, in accordance with Cabinet report dated 5 April 2006.	Cabinet Member for Housing	Not before 1st Apr 2008	Part 1	Enfield Lock; Turkey Street; Enfield Highway; Highlands; Jubilee; Lower Edmonton; Edmonton Green; Upper Edmonton; Southgate Green;	Local residents - consultation meetings in neighbourhoods [Feb 03 – Oct 04] Local residents - consultation connected with planning applications [Dec 04 – June 05]	Senior Project Manager Tel: 020 8379 3129 mike.plant@enfield.gov.uk	Cabinet Report No 193, 24.11.04 : Report back on CDI Phase 1 consultation Delegated decision 12.3.04: CDI Phase 1 - Award of preferred bidder status Cabinet Report No 155, 5.11.03: Disposal of CDI Phase 1 Sites Cabinet Report No 331, 26.4.06: Update on progress on CDI Phase 1

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 2130 Cuckoo Hall Lane Estate window renewal and external refurbishment works. Approval to accept a tender in respect of one contract covering renewal of windows, roofs, external and internal repairs and redecorations, communal lighting upgrade</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Apr 2008</p>	<p>Part 1</p>	<p>Jubilee</p>	<p>Tenants – Scheme consulted & approved through the Eastern District Community Housing Partnership. Estate wide consultation through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects'. Leaseholders – in line with statutory requirements. Estate Officers – Advised of dwellings proposed to receive improvement and methodology behind selection. Updates on progress. [Nov 05 to completion of works and defects liability period]</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files Construction Technical Services</p>

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<p>*KD 2152 Approval to work flexibly (acquisition and hand backs) with our various temporary accommodation schemes to reduce useage in line with the Government's 2010 TA reduction target. To agree additional funding to expand the Homefinder (Private Rent Deposit) scheme to meet TA reduction plan.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Apr 2008</p>	<p>Part 1</p>	<p>All Wards</p>	<p>N/A</p>	<p>Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk</p>	<p>LBE Temporary Accommodation Reduction Plan</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 2163 Approval to tender and delegated authority to accept tender in respect of contract for Decent Homes Works - Gordon Hill Area Scheme to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Apr 2008</p>	<p>Part 1</p>	<p>Chase; Highlands; Town; Turkey Street;</p>	<p>Residents (tenants & leaseholders) - Meetings/open days. Correspondence re works & programme. Info packs. Surveys of properties by contractor prior to works commencing. Satisfaction surveys on completion. Community Housing Partnership - Consultation undertaken at meetings & regularly updated. Resident Associations - Advised of proposed works & updated at meetings. District Housing Office - Consulted & updated at regular meetings on progress & programme. Aid in consultation process. [July 07 to Completion]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2195 Approval to the tender for the rebuilding of the kitchen at Cuckoo Hall Primary School.	Cabinet Member for Education, Children's Services, Director of Education, Children's Services & Leisure	Not before 1st Apr 2008	Part 1 & 2 (para 3)	Jubilee		Buildings Development Officer Tel: 020 8379 3217 liz.cody@enfield.gov.uk	None.
*KD 2202 Restructure of Community Housing Services – Homeless Persons, Housing Advice, Housing Assessments and Reception functions to create a homelessness prevention service.	Director of Health & Adult Social Care	Not before 1st Apr 2008	Part 1	All Wards		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan
*KD 2203 Creation of a framework of accommodation suppliers to meet the Council Statutory duties towards homeless households	Director of Health & Adult Social Care	Not before 1st Apr 2008	Part 1	Bowes		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2204 Review of the Council's existing housing allocations policy	Director of Health & Adult Social Care	Not before 1st Apr 2008	Part 1	All Wards	Members – Housing Scrutiny Panel and workshop events Health & Adult Social Care Clients – Partnership Boards FECA – Landlord Services Consultation mechanisms	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan Housing Scrutiny Panel Minutes
* KD 2210 To agree the restructure of the Health and Adult Social Care Department.	Cabinet Member for Adult Social Services, Cabinet Member for Housing, Director of Health & Adult Social Care	Not before 1st Apr 2008	Part 1	Does Not Apply	N/A	Assistant Director Strategy and Resources Tel: 020 8379 5298 annie.callanan@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2237 Approval to scheme to be referred to as Elsinge Estate Window Renewals.</p> <p>Approval to accept a tender in respect of one contract covering renewal of Windows & Roofs to properties on the Elsinge Estate to address non-decency. Works to include window renewal, roof refurbishment/renewal and other works to the exterior of the properties.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Apr 2008</p>	<p>Part 1</p>	<p>Turkey Street</p>	<p>Residents (tenants & leaseholders) – Meetings & open days, correspondence, information packs. Surveys of properties to be carried out by the Contractor prior to works commencing. Feedback & satisfaction surveys on completion of works. [Jan 06 to completion] Community Housing Partnership – Consultation at meetings & regularly updated [Oct 05 to completion] Resident Associations – Advised of proposed works & updated at meetings [Jan 06 to completion] District Housing Offices – Consulted & updated at regular meetings. Aid in consultation process. [Jan 06 to completion]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2254 To approve a programme of bathroom and associated works to Westcroft Close, John Adams Court, Len Warren House, Newstead House and William House.</p> <p>To seek delegated authority to the Director of Performance, Partnership and Policy to accept a tender that does not exceed the pre-tender estimate(s) by more than 5%.</p> <p>Projects to be reported individually against this key decision within an anticipated funding budget of £1.025M inclusive of fees and work costs.</p>	Cabinet Member for Housing	Not before 1st Apr 2008	Part 1	Bowes; Edmonton Green; Lower Edmonton; Turkey Street;	Residents – Letters – Aug 07 – autumn 07 Sheltered Housing Officers – Direct Briefing – Aug 07 - Ongoing	Project Manager Tel: 020 8379 4319 paul.dawson@enfield.gov.uk	Housing Project Management Files Design Consultant Files
<p>*KD 2255 Approval to the terms of the settlement with Equion, the Council's PFI provider on outstanding contract issues.</p>	Cabinet Member for Education, Children's Services	Not before 1st Apr 2008	Part 1 & 2 Para 3	Bowes; Haselbury; Turkey Street;	Headteachers and Governors of Starks Field Primary and Tottenhall Infants Schools. The Principal and Governors of Lea Valley High School - Meetings with Schools.	Assistant Director Resources Tel: 020 8379 4928 jennifer.hill@enfield.gov.uk	Reports to Capital Programme Board

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2296 Award of care and support services contract for the Extracare scheme for Older people, located in Edmonton.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Apr 2008	Part 2 para 3	Does Not Apply	LBE Senior Managers and operational staff - Reporting, meetings - July 2007 – March 2008 Partners, Service Users - Separate consultation exercises carried out by the main project board which has oversight for development and construction, care and support etc - 2006/7 - Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Project Plan – milestones and timing Business Case reports Tendering documents (currently not completed as the tender is in progress as @ 31.10.07)
KD 2303 Tier 4 Drug Treatment Substance Misuse Framework of Contractors	Director of Health & Adult Social Care	Not before 1st Apr 2008	Part 2 para 3	All Wards	DAT Partnership - Regular Steering Groups will be kept informed - 01/11/2007 - 07/04/2008	Data & Information Manager Tel: 020 8379 4882 alison.miller@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2332 Decision required to set up a Corporate training framework -Enfield Early Years, Childcare and Community Access Service and Adult Social Services.</p> <p>This framework will provide quality training for childcare providers, together with health and safety training for adult social services in the borough. Part 2 will contain the details of the contracts awarded based on the tenders received.</p>	<p>Cabinet Member for Education, Children's Services</p>	<p>Not before 1st Apr 2008</p>	<p>Part 1 & 2 Para 3</p>	<p>All Wards</p>	<p>Legal, Finance, Corporate Procurement and Officers in ECSL - Portfolio Report's (Jan 08 – Feb 08)</p>	<p>Admin Manager Tel: 020 8379 3425 amita.clements@enfield.gov.uk</p>	<p>Childcare Act 2006</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2333 Renewal of contract for a further three years (with option for two one year extensions), to supply:</p> <ol style="list-style-type: none"> 1) an Area Special Educational Needs Co-ordinator Team (SENCO), to support PVI Daycare Providers; 2) an Inclusion Team to provide SENCO support to Out of School Providers; an Out of School Provider Support Team to offer support around setting up new provision, developing existing provision, staff recruitment, raising finances etc. 	Cabinet Member for Education, Children's Services	Not before 1st Apr 2008	Part 1 & 2 Para 3	All Wards	EYCCA Senior Team - Through consultation at EYCCA Senior Team Meetings - September 2007 - December 2007 - Legal, Finance, Corporate Procurement, & senior Officers of ECSL - Consultation of draft Portfolio Report - December 2007 - March 2008	Childcare Business Development Co-ordinator Tel: 020 8379 3461 peter.chapman@enfield.gov.uk	None.
KD 2337 February 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of February 2008 and actions needed in order to remain within the approved budget.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Apr 2008	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2550 Approval of schemes forming the Borough Capital Programme 2008/09 – Highway Maintenance and Related Schemes.	Cabinet Member for Environment and Street Scene	Not before 1st Apr 2008	Part 1	All Wards	Highway Services/ Traffic and Transportation Services/ Legal Services/ Financial Services/ Democratic Services - Internal. Comments sought on draft report - Jan 2008 - Feb2008	Section Manager Highway Improvements Tel: 020 8379 3456 trevor.king@enfield.gov.uk	None.
*KD 2556 Approval for the release of S106 funding for the completion of the Enfield Industrial Estate Regeneration projects2556	Cabinet Member for Environment and Street Scene, Cabinet Member for Sustainable Communities & Employment	Not before 1st Apr 2008	Part 1	Upper Edmonton		Capital Projects Officer Tel: 020 8379 4232 jane.berger@enfield.gov.uk	Key Decision 756, 18 June 2005

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2559 The appointment of Lambert Smith Hampton as agent on major disposals for an initial ? year period. Procurement was via the Office of Government Commerce framework agreement for surveying services and involved proposals from 5 parties</p>	<p>Deputy Leader and Cabinet Member for Finance and Resources</p>	<p>Not before 1st Apr 2008</p>	<p>Part 1</p>	<p>All Wards</p>		<p>Interim Manager Tel: 020 8379 4070 peter.cook@enfield.gov.uk</p>	<p>None.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2562 Approval to accept a tender in respect of one contract covering renewal of Baker Street windows, roofs, external and internal repairs & redecorations, communal lighting upgrades and environmental works. The scheme to be referred to as Baker Street window renewal and external envelope works.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Apr 2008</p>	<p>Part 1</p>	<p>Town</p>	<p>Tenants - consulted and approved through the Western District CHP. Estate wide consultation to be through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects. - May 2007 - To completion and defects liability period. Leaseholders - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements. Initial Notice of Intention served Nov 2007. May 2007 - To completion and defects liability period. Estate Officers - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work. – Jan 2007 - To completion and defects liability period.</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files Architectural Services</p>

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<p>*KD 2563 Approval to accept a tender for major external refurbishment works to Welch & Woolpack Houses, including window renewal, rainscreen cladding, re-roofing, balcony renewals, and upgrading of door entry, communal extract fans and lightning conductors..</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Apr 2008</p>	<p>Part 1 & 2 Para 3</p>	<p>Enfield Lock</p>	<p>Tenants - consulted and approved through the Eastern District CHP. Estate wide consultation to be through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects - Aug 04 - To completion and defects liability period. Leaseholders - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements - March 2008 - To completion and defects liability period. Estate Officers - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work - Aug 04 - To completion and defects liability period.</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files Hadley Design Associates</p>

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KD 2568 Award tender for the contract hire of approximately twenty 3.5t caged tippers and approximately three 7.5t fly tip vehicles as per the Council's vehicle replacement programme.	Director of Environment, Streetscene & Parks	Not before 1st Apr 2008	Part 2 para 3	All Wards		Acting Section Manager - Fleet Services Tel: 020 8379 2182 karen.newport@enfield.gov.uk	Contract File
*KD 2576 To approve a tender for the supply and installation of cold water supply booster pump sets to 14 medium to high-rise blocks of flats.	Director of Performance, Partnership and Policy	Not before 1st Apr 2008	Part 2 Para 3	Edmonton Green; Upper Edmonton;	Residents of the blocks - Letters and notices - May 07 - Dec 08	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2577 To approve a scheme consisting of the renewal of old floor coverings to the common parts of Burgundy, Normandy and Picardy Houses on the Four Hills estate, Enfield together with the provision of security screens at basement level to the three blocks, and to accept a tender for the works.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 1st Apr 2008</p>	<p>Part 2 Para 3</p>	<p>Chase</p>	<p>Residents of the blocks - Letters and notices - Autumn 06 - April 08</p>	<p>Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk</p>	<p>None.</p>
<p>KD 2584 To write off miscellaneous debts considered irrecoverable by the Council.</p>	<p>Deputy Leader and Cabinet Member for Finance and Resources</p>	<p>Not before 1st Apr 2008</p>	<p>Part 1</p>	<p>Does Not Apply</p>	<p>N/A</p>	<p>Assistant Head of Finance Tel: 020 8379 4213 stan.barker@enfield.gov.uk</p>	<p>None.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2585 Allocation of Department of Health Grants (Adult Social Services) 2007/08 - Access and Systems Capacity Grant, Reimbursement Grant, Mental Health Grant, etc.	Cabinet Member for Adult Social Services	Not before 1st Apr 2008	Part 1	All Wards	N/A	Acting Head of Resources Tel: 020 8379 8167 helen.waring@enfield.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2586 To approve the draft Enfield Heritage Strategy for public consultation	Cabinet Member for Education, Children's Services, Cabinet Member for Environment and Street Scene	Not before 1st Apr 2008	Part 1	All Wards	All Members, MPs, Planning Committee, CAG, culture, arts, heritage, business and community groups across the borough, GLA, GOL, English Heritage and national amenity socs. Letters, website, public meetings, displays - May 2008 - June 2008	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk, Cultural Services Manager Tel: 020 8379 3659 lorraine.cox@enfield.gov.uk	Draft Enfield Heritage Strategy

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2591 Enfield Business and Retailers Association – approval of core grant funding for 2008-09	Cabinet Member for Sustainable Communities & Employment	Not before 1st Apr 2008	Part 1	All Wards	Lead member, Internal departments - Draft report. (11 March 08 – 21 March 08)	Head of Economic Development Tel: 020 8379 3779 john.haslem@enfield.gov.uk	EBRA Business Plan for 2008-09
KD 2592 Acceptance of tender for fire risk assessment services to residential blocks.	Cabinet Member for Housing	Not before 1st Apr 2008	Part 2 para 3	All Wards	Residents of the blocks - Letter / notice - April 2008 (projected) to September 2008 (projected)	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2593 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 1st Apr 2008	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required
KD 2594 To accept tenders and the award of contracts for the supply of either electricity or gas to civic buildings, procured through the service offered by either the Office of Government Commerce (OGC) consortium framework or the LASER (London Authorities South East Region) buying consortia.	Director of Finance & Corporate Resources	Not before 1st Apr 2008	Part 1	All Wards	Schools - Letter to schools concerned .	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2595 To accept the tender and award the contract for the supply of electricity for the half hourly monthly accounts.	Director of Finance & Corporate Resources	Not before 1st Apr 2008	Part 1	All Wards	Letter to go out to schools concerned.	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk,	None.
KD 2596 The appointment of an agent to manage the retail portfolio for an initial 3 year period. Procurement will be via the Office of Government Commerce framework agreement for surveying services.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 1st Apr 2008	Part 1	All Wards		Interim Manager Tel: 020 8379 4070 peter.cook@enfield.gov.uk	None.
*KD 2331 The Report outlines a procurement strategy, and the staff and financial resources, required for the Council to continue to develop its Place Shaping Agenda and seeks the necessary financial and other approvals so that the resources are available from April 2008.	Cabinet	2 Apr 2008	Part 1	All Wards	Internal - Written consultation - 1 Jan 2008 - 24 Jan 2008	Director of Environment, Street Scene and Parks Tel: 020 8379 3500 john.pryor@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2338 January 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of January 2008 and actions needed in order to remain within the approved budget.	Cabinet	2 Apr 2008	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers
*KD 2565 Extension of pay and display to new areas across the borough	Cabinet	2 Apr 2008	Part 1	Cockfosters ; Winchmore Hill; Southgate Green; Bowes; Enfield Highway; Ponders End;	Statutory and informal consultation – Date Unknown	Head of Parking Services Tel: 020 8379 6402 elena.dellafiora@enfield.gov.uk	Calculations for each zone proposed
*KD 2566 To increase permit options and permit charges in 2008/2009 and then consider an annual review of charges thereafter	Cabinet	2 Apr 2008	Part 1	All Wards	Statutory and informal consultation – Date Unknown	Head of Parking Services Tel: 020 8379 6402 elena.dellafiora@enfield.gov.uk	Permit Report

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KD 2567 Approve a realignment of Departmental Service responsibilities	Cabinet	2 Apr 2008	Part 1	Does Not Apply	Internal Consultation only	Assistant Director Human Resources Tel: 020 8379 4141 timothy.strong@enfield.gov.uk	None.
KD 2590 To provide further information to support the recommendations to Cabinet on 6th February 2008 for the provision of additional primary school places from September 2008.	Cabinet	2 Apr 2008	Part 1	Ponders End; Upper Edmonton;	Legal Services, Democratic Services, Property, Finance, Education, Children's Services & Leisure, Environment, Street Scene & Parks – Draft Report	Schools Organisation & Development Tel: 020 8379 3136 bob.ayton@enfield.gov.uk, Senior Manager, Asset Mgt & Devt Tel: 020 8379 3442 chris.graham@enfield.gov.uk	Primary School Places – paper to Primary Headteachers' Conference, 6th June 2007 Enfield's Strategy for Change – January 2008 Additional Primary School Places 2008/09 Onwards Report to Cabinet 6th February 2008

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2598 To delegate authority for the preparation and submission of a Building Schools for the Future Readiness to Deliver application to the Director of Education, Children's Services and Leisure	Cabinet	2 Apr 2008	Part 1	All Wards	Secondary Headteachers – Conference - 12 th March 08	Assistant Director Resources Tel: 020 8379 4928 jennifer.hill@enfield.gov.uk	Letter of 25th February 2008 inviting BSF waves 7-9 authorities to submit Readiness to Deliver applications by 11th April
* KD 2071 To approve the Enfield Town Area Action Plan Preferred Options report for the first formal stage of public consultation.	Local Development Framework Cabinet Sub-Committee	8 Apr 2008	Part 1	Town; Grange; Southbury; Highlands;	As set out in the Statement of Community Involvement – Preparation of the Enfield Town Area Action Plan will involve public consultation as set out in the Council's Statement of Community Involvement for the LDF, adopted June 2006 [March – April 2007]	Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk	London Borough of Enfield Local Development Scheme (2005) London Borough of Enfield Statement of Community Involvement (2006)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2589 To approve Enfield new Local Area Agreement	Council	7 May 2008	Part 1	All Wards		Acting Assistant Director Corporate Improvement Tel: 020 8379 3186 simon.tendeter@enfield.gov.uk	None.
*KD 2309 Award of contract for Minicab and Taxi Services, to commence 1st September 2008. This will structure the use and acquisition of cabs throughout the Council. The principal (managing) client will be Transport Operations, which already manages the largest requirement for Special Educational Needs children.	Cabinet	22 May 2008	Part 2 para 3	All Wards	Departmental client officers (SEN, SS, CEx). All Enfield (Staff Matters). Staff. Finance officers - Correspondence; contribution to specification; meetings; participation on evaluation panels – June 2007 – September 2007, and continuing.	Transport Operations Manager Tel: 020 8379 2012 phil.keymer@enfield.gov.uk	Tender Specification PQQ documents and returns (November 2007) Tender Issue Documents Tender returns and evaluation papers (Dec 2007/January 2008)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2317 Contract award of weed spray treatment for Highway and Housing areas. The contract will cover requirements for weed spraying of all other L.B Enfield Council service areas as and when requirements dictate.</p>	<p>Cabinet</p>	<p>22 May 2008</p>	<p>Part 1</p>	<p>All Wards</p>		<p>Head of Street Scene Tel: 020 8379 1785 russell.hart@enfield.gov.uk</p>	<p>Contract document OJEU European procurement notice</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2569 Decision to award the contract for the HOST, to support the establishment of and ongoing support to the LINKs (Local involvement networks) for health and social care.</p>	<p>Cabinet</p>	<p>22 May 2008</p>	<p>Part 1 & 2</p>	<p>All Wards</p>	<p>PCT/Health - Steering group meetings, email exchange of information and updates - November 2007 - May 2008 VCS - Events, and email/postal updates - December 2007 - May 2008 Internal colleagues in scrutiny, social services, legal and finance - Meetings and email updates - November 2007 - May 2008</p>		<p>None.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2575 To agree the Memorandum of Understanding (MOU) between the North London Waste Authority (NLWA) and the constituent boroughs, of which Enfield is one of seven.</p> <p>The MOU puts in place a high level commitment from the eight authorities to co-operation and partnership working during the procurement process.</p> <p>The MOU is required to apply for PFI credits, and the subsequent Inter Authority Agreement (IAA) will be required to give certainty to bidders for the waste contracts, and reflect the operational and financial commitments the authorities need to make to reflect the contractual obligations that the NLWA will take on.</p>	Cabinet	22 May 2008	Part 1	All Wards		Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2597 To determine the preferred option for the location of an Academy to replace Albany School	Cabinet	22 May 2008	Part 1 & 2 Para 3	Enfield Highway	Albany School Governing Body - Attendance of LA officers at meetings/correspondence - Oct 07 to Ongoing Albany School staff and student council - Meetings with LA officers and Oasis Trust - Nov 07 Albany School parents - Letters and meetings - Nov 07 to Ongoing Oasis Trust and DCSF - Meetings and correspondence - Sept 07 to Ongoing	Development Manager (Property - Asset Management) Tel: 020 8379 3184 doug.ashworth@enfield.gov.uk	Report to Cabinet 17 Jan 08 "Development of Albany School" Expression of Interest to DCSF Academies programme

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2330 To accept a tender for works to create a depot on the Montagu Industrial Estate for the use of the Refuse Collection Service which is to relocate from the current Advent Way depot.	Deputy Leader and Cabinet Member for Finance and Resources, Director of Environment, Streetscene & Parks	Not before 2nd Jun 2008	Part 1	All Wards	Cabinet Portfolio Holders – Cllr. Lavender and Cllr. Neville – Briefing - Dec 07 to Feb 08.	Corporate Commissioner Tel: 020 8379 3017 ron.grace@enfield.gov.uk	Property Strategy Phase 2 Environment Street Scene and Parks Services Feasibility Study Report July 2006. Cabinet Report 12th July 2006: Property Strategy Phase 2 - Environmental Assets Feasibility Study (Draft) Cabinet Report 6 February - Progress Report on proposals for the Relocation of Carterhatch Depot and Associated Projects
* KD 2127 To approve a Section 75 Agreement with Enfield Primary Care Trust (EPCT) to Establish an Integrated Community Learning Difficulties Service.	Cabinet	18 Jun 2008	Part 1	All Wards	Learning Difficulties Partnership Board – Partnership Board Meeting [April 2006 – 5 Feb 07]	Programme Director Health & Social Care Integration Tel: 020 8379 3950 robert.lee@enfield.gov.uk	Minutes and working papers of the Learning Difficulties Partnership Board and the Learning Difficulties Integration Steering Group and Subgroups

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2599 To accept the tender for the supply, implementation, upgrading and maintenance of a new integrated highways management system tendered under EU “restricted” procedure.</p>	<p>Cabinet</p>	<p>16 Jul 2008</p>	<p>Part 1 & 2 Para 3</p>	<p>All Wards</p>	<p>Legal Services - On tender and contract documentation and on the Cabinet Report - Oct 2007 to ongoing Financial Services - On tender and contract documentation, financial evaluation and on cabinet report - February 2008 to ongoing ICT Board - Various reports and updates to ICT Project Board - July 2005 to ongoing</p>	<p>Service Engineer Tel: 020 8379 3632 chris.chalkley@enfield.gov.uk</p>	<p>Project Brief LBE Corporate IT Bids 2006-10</p>